

Solution House Software (Pty) Ltd



POPI Compliance General Overview and Framework of SOLUTION HOUSE SOFTWARE and all its subsidiaries (Hereinafter referred to as SHS)

May 2021

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1. OVERVIEW OF POPI ACT COMPLIANCE PROJECT

STAKEHOLDERS WHOM THE FRAMEWORK WILL ADDRESS

- Customers of Solution House Software
- Users of Products and Services such as Incident Desk
- 3rd Party products connecting to Incident Desk via API
- Data subjects and consumers captured on Incident Desk by users
- Employees of SHS

POPI COMPLIANCE SPONSOR

The sponsor of POPI compliance will be the Managing Director of Solution House Software, C.J. Janse van Rensburg

POPI COMPLIANCE PROJECT MANAGER

The Project Manager will be the Managing Director of Solution House Software, C.J. Janse van Rensburg

2. INFORMATION OFFICER

Solution House Software Director, Rudi Kruger, is designated as the CIO.

CIO ROLES AND RESPONSIBILITIES

The CIO will specifically be responsible for the technical aspects of POPI and POPI compliance.

4. OVERVIEW OF PERSONAL INFORMATION PROCESSED

RECORD TYPES AS PER THE POPI ACT

- Biometrical data
- Personal details attached to the facial Images and biometrical data

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- User details
 - Personal details for purposes of system and incident notification
 - Incident details such as GPS location, address, individual(s) involved in the incident

5. RELEVANT POPI ACT COMPLIANCE POLICIES

The following are relevant POPI and Information Security policies

- SHS Customer Privacy Agreement
- SHS Privacy Statement
- SHS Information Security Policy
- SHS Password Policy
- SHS Incident Response Policy and plan

CONTACT US

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